



FPDS-NG Reports Quick Start

Your Source for Procurement
Management Information and Reporting

How can you get timely and useful information from the more than 27 million actions and 5 trillion dollars recorded in FPDS-NG?

This Quick Start Guide walks you through the many reports that are available at your fingertips.

The reports are divided into typical usage categories: who, what, where, when and how. Just find the topic that you're interested in to learn more about the reports that are available.

About FPDS-NG

Federal Procurement Data System – Next Generation (FPDS-NG) is the single, authoritative repository for federal procurement spending data from all 24 CFO Act agencies plus more than 30 other government agencies. The system collects and reports, in real time, socio-economic data related to contract awards and is the everyday workspace of thousands of contracting professionals - bringing an unprecedented level of transparency and visibility to federal contracting. Reports can be run from the system 24x7 at no charge at <https://www.fpds.gov>.

Accessing FPDS-NG Reports

- 1) Start at the FPDS-NG home page: <https://www.fpds.gov>. If you do not already have a user name and password, click on the Register button to complete the short registration process. You will be assigned a User Name and ID. Simply provide this information at the Registration Page to gain access to the reports.
- 2) Once you have logged onto FPDS-NG, select the icon under Reports for Standard Reports. You now have the ability to create your own My Reports dashboard. Select the top left button for "Add Reports." Click on the report categories to reveal the reports suite. Click on

the box to the left of the report to select it for your dashboard.

When you have selected all of the reports you require, click the Add to My Reports button on the top left or bottom left of the page.

3) Now that you have created your My Reports dashboard, click on the report name to begin your search.

Once your requested report has returned, simply right click on the columns to get more detailed information or export the information in four different formats.

Who Reports

FPDS-NG Report Name

Who across the Federal Government?	- Federal Contract Actions and Dollars
Who in my agency?	- List of Contracting Offices *
Who in my office?	- List of Users * - Draft-Error-Void Status * - Workload Report * - Dollar ranges and types of awards
Who are the contractors?	- Contractor Search - Awards by Contractor Type
Who else spends my agency's money?	- Funding Report - Small Business Goaling Report

What Reports

FPDS-NG Report Name

What do we buy?	- Total Actions by PSC Dollars/location/SB data - Total Actions by NAICS Dollars/location/SB data - Procurement History for Market Research Use description, PSC, and location to find federal wide market history - Contract Detail Report Total history of one contract
What does my data look like?	- Individual Data Item Oversight View common errors *

When Reports

FPDS-NG Report Name

When did we buy something?	- Procurement History for Market Research - Total Actions by NAICS - Contract Detail Report Total history of one contract
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Where Reports

FPDS-NG Report Name

Where did we spend our money?	- Geographical Report By place of performance or vendor location - Country - State - County - Congressional District † - Local † Available beginning FY05 for all new actions
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How Reports

FPDS-NG Report Name

How well did we do on Statutory Issues?	- Bundled and Consolidated Contracts Greater than or Equal to \$5 million - Performance Based Acquisition - Competition Report - Recycled Content Product Purchasing Data - Small Business Competitiveness Demonstration Program - National Interest Action
How often was a purchase card used for payment?	- Purchase Card as Payment Method

For More Information

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